



**KITCO LTD.**  
 FEMITH'S, PB NO.4407,PUTHIYA ROAD, NH BYPASS,  
 VENNALA,KOCHI-682028.  
 PH: 91-484-4129000

KITCO Ltd. invites application from experienced and competent candidates for the following:

**Draughtsman (Civil)**

**Requirements:**

- 3 years' Diploma in Civil Engineering with 2 years' experience or 2 years' ITI in Draughtsman Civil with 4 years' experience with minimum first class percentage of marks. Candidate should have experience in preparation of Architectural drawings, roads & bridges drawings, structural/reinforcement detailing using Autocad latest version. Exposure in BIM Modelling, REVIT architecture, Photoshop and other 3D softwares will be an added advantage.

**3D Architectural Visualizer**

**Requirements:**

- 3 years' Diploma in Civil Engineering with 2 years' experience or 2 years' ITI in Draughtsman Civil with 4 years' experience with minimum first class percentage of marks or Degree in any Discipline with first class and 4 years' experience.

Candidate should have:

- Expertise in Photoshop & 3 D modelling
- Proficient in Google Sketchup, 3Ds studiomax modelling, V-ray rendering, Lumion & 3D walkthrough
- Experience in preparation of Architectural drawings in Autocad

The details of pay and allowances are as follows:

**DETAILS OF PAY AND ALLOWANCES**

Sl. No	Particulars	Draughtsman/3D Architectural Visualizer			
		Special Assistant Gr-I	Special Assistant Gr-II	Assistant Gr-I	Assistant Gr-II
	<b>Scale of Pay</b>	<b>14500-540-19900-610-29050</b>	<b>12900-470-17600-540-25700</b>	<b>11100-460-15700-470-22750</b>	<b>10300-430-14600-460-21500</b>
1	Basic Pay(Basic Pay taken as minimum and will be fixed based on the qualification and experience of the candidate)	14,500.00	12,900.00	11,100.00	10,300.00
2	Dearness Allowance - 129% of basic pay	18,705.00	16,641.00	14,319.00	13,287.00

3	House Rent Allowance – 30% of basic pay	4,350.00	3,870.00	3,330.00	3,090.00
4	City Compensatory Allowance	300.00	300.00	300.00	300.00
5	Conveyance Allowance (If own a Two wheeler)	2,500.00	2,500.00	2,500.00	2,500.00
6	Medical Allowance	1,000.00	1,000.00	1,000.00	1,000.00
7	Telephone Allowance : Mobile	375.00	375.00	375.00	375.00
8	Company Contribution to PF	3,985.00	3,545.00	3,050.00	2,830.00
	<b>Total</b>	<b>45,715.00</b>	<b>41,131.00</b>	<b>35,974.00</b>	<b>33,682.00</b>

**Other Allowances:**

1. Free Lunch Facility
2. Gratuity as per Gratuity Act
3. Hospitalisation expenses Rs 5000/- per annum on production of bills
4. EDLI as per Employees Provident Fund and Miscellaneous Provisions Act,1952
5. Leave Encashment as per Company Rules. Casual Leave/Sick Leave/ Privilege Leave as per Company Rules
6. Incentive as per Productivity Linked Incentive Scheme of KITCO
7. Site Allowance as per Company Rules if postings other than Head Office
8. Reimbursement of Children Education and Hostel Allowance as per Rule 2BB of the Income Tax Act

**General Conditions:**

- a. The appointment shall be initially on contract basis.
- b. The grades will be fixed based on the number of years of experience in relevant field of the candidates.
- c. No correspondence regarding any matters of candidature will be entertained.
- d. Any amendment, modification or addition to this advertisement will be published in the KITCO website only.
- e. KITCO reserves the right to decide on all matters regarding the recruitment process, which shall be final and binding.

**How to Apply:**

Candidates meeting the eligibility criteria, may send their application as per the format given below, to the following address, along with a recent passport size photograph in sealed envelope, superscribing the name of the post to reach us on or before 02.11.2017.

**The Managing Director,  
KITCO Ltd.,  
Femith's, PB No:4407,  
NH Bypass, Vennala,  
Kochi – 682 028**

## APPLICATION FORMAT

Affix recent  
Passport  
size  
Photograph

1. Post applied for .....

2. Name in full (in capital letters) .....

3. Father's name: .....

4. Age as on 01.04.2017 ..... Date of Birth: .....

5. Mailing Address .....

.....

.....

Email ID.....Mobile No..... Alternate Phone No.....

6. Details of Educational Qualifications:

Sl. No.	Exam passed	College/Institute	University	Year of Passing	Subjects	% marks obtained	Class with Rank if any

**Note:**

1. **Self-attested photocopies of relevant certificate be submitted along with the application.**
2. **Shortlisted candidates would be required to submit originals in respect of proof of age and educational qualifications at the time of personal interaction.**

7. Work Experience – Total: ..... Years ..... Months

8. Details of Work Experience: (in descending chronology)

Sl. No.	Name & Address of Organization	Post held	Period of Service (From-To)	Experience in months	Nature of work

9. Any special contribution to the professional field.

10. Professional certification, if any, indicating the organization, type of certification, date of award, present validity, etc.

**Note: Details in support of major areas of work experience highlighting projects handled, responsibilities, span of control, etc. be submitted, in a separate attachment.**

11. References (mention name, designation, company/ institution, phone no. & email id)

1.....

2.....

**Declaration**

I hereby declare that the particulars furnished above are true & correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature may be cancelled without any notice.

Date:

Place:

(Signature of the candidate)