

Date of Advt. 28.04.2021

**EMPANELMENT OF CONSULTANCY PROFESSIONALS/ TECHNICAL STAFF/
ADVISORS/ SENIOR ACCOUNTS OFFICER/ COMPANY SECRETARY/ JUNIOR
LAW OFFICER**

Ref: KITCO-PSC/W/03/2021 (28.04.2021)

INSTRUCTIONS TO CANDIDATES

- Candidates are advised to ensure that they fulfill the eligibility criteria as per notification (qualification, experience, etc.) and that the particulars furnished by them are correct in all respects. In case it is detected at any stage of the recruitment process that the candidate does not fulfill the eligibility criteria and/ or does not comply with other requirements and/or he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature is liable to be rejected.
- Only online applications shall be accepted for the listed posts.
- Screening of applications as per respective cut- off dates will be done with reference to the qualification, work experience, etc.
- Short listed candidates will have to submit scanned copies and also the originals of their credentials during the recruitment process as shall be intimated.
- The Management reserves the right to call only a limited number of candidates for interview.
- KITCO Ltd. will not be responsible for any delay in submission of application within the specified time.
- The upper age limit for the above posts shall be 55 years as on date of the advertisement, except in the case of Advisor (“Project Advisor”) which shall have no upper age limit.
- The period of appointment to the above posts shall be on a contract basis as per operational requirements of KITCO.
- The remuneration shall be on a consolidated basis and will be commensurate with the educational qualification and work experience of the candidate.

Various posts/ positions and their eligibility criteria are as given below:

Name of position/ post	Eligibility Criteria
1. Senior Architect	First Class Graduate (preferably Post Graduate) in Architecture with minimum 15 years of experience in architectural planning and design of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ Industrial buildings.
2. Junior Architect	First Class Graduate (preferably Post Graduate) in Architecture with minimum 3 years of experience in architectural planning and design of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ Industrial buildings.
3. Project Manager (Aviation)	First Class Graduate (preferably Post Graduate) in Civil Engineering with minimum 15 years of experience in the field of design and/or construction of Airport Terminal / Airside Infrastructure/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings.
4. Project Manager (Transportation)	First Class Graduate in Civil Engineering and Post Graduate in Transportation Engineering with minimum 15 years of experience in the field of design and/or construction of Roads/ Bridges/ Highways/ Pavements
5. Project Manager (Ports)	First Class Graduate in Engineering with minimum 15 years of experience in the field of design and/or construction of Ports and allied infrastructure
6. Project Manager (Logistics)	First Class Graduate in Engineering preferably with Post Graduation in Supply Chain Management with minimum 15 years of experience in the field of design and/or construction of Warehouses/ Container Freight Station/ Distribution Centres / Other Logistics facilities
7. Project Manager (Urban Planning)	First Class Post Graduate in Urban Planning/ Regional Planning with minimum 15 years of consultancy experience in Urban Infrastructure projects. Experience in MoUD projects like Smart City, AMRUT, etc is desirable.
8. Project Manager (Structural Design)	First Class Post Graduate in Structural Engineering/ Highway Engineering/ Pavement

	Engineering with minimum 15 years of experience in structural design of Airport Terminal/ Bridges/ Flyovers/ Highways/ Pavements/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
9. Project Manager (Electrical Design)	First Class Graduate (preferably Post Graduate) in Electrical engineering with minimum 15 years of experience in electrical design of Airport Terminal/ Runway Lighting/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings/ Substations/ Power Plants.
10. Project Manager (MEP)	First Class Graduate in Electrical/Mechanical Engineering with minimum 15 years of experience in HVAC, Fire Protection System, Vertical Horizontal Transportation System, Electrical, ELV, Plumbing, etc for the design and/or construction of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
11. Project Manager (Process Design)	First Class Graduate Chemical Engineering, preferably with Post Graduate in Process Engineering, with minimum 15 years of experience in process design/ automation of Process Plants.
12. Project Manager (Quantity Survey & Estimation - Civil)	First Class Graduate in Civil Engineering with minimum 15 years of experience in Quantity Surveying & Estimation/ Check Measurement /Billing of civil works for the construction of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
13. Project Manager (Quantity Survey & Estimation - MEP)	First Class Graduate in Electrical/Mechanical Engineering with minimum 15 years of experience in Quantity Surveying & Estimation/ Check Measurement /Billing of MEP works like HVAC, Fire Protection System, Vertical Horizontal Transportation System, Electrical, ELV, Plumbing, etc for the construction of Airport Terminal / 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate

	Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
14. Project Manager (Contract Management)	First Class Graduate in Engineering preferably with legal qualification with minimum 15 years of experience in Contracts Management including preparation of tender documents and administration and communication of all elements of contractual terms and conditions.
15. Project Manager (Water & Waste Water)	First Class Graduate in Chemical or Civil Engineering with minimum 15 years of design and /or construction experience in water industry particularly with treatment plant operations and knowledge of water and waste water treatment processes
16. Project Manager (Environment)	First Class Graduate in Engineering preferably with Post Graduate in Environment Engineering or with minimum 15 years of experience in Environmental Compliances/ Environmental Audit for buildings and large construction projects or major infrastructure projects like Airports/ Highways/ Ports.
17. Project Manager (Construction Management-Civil)	First Class Graduate (preferably Post Graduate) in Civil Engineering with minimum 15 years of experience in project management of civil works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings. PMP certification is desirable.
18. Project Manager (Construction Management-Electrical)	First Class Graduate (preferably Post Graduate) in Electrical Engineering with minimum 15 years of experience in project management of electrical works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings/ Power Plants. PMP certification is desirable.
19. Project Manager (Construction Management-Mechanical)	First Class Graduate (preferably Post Graduate) in Mechanical Engineering with minimum 15 years of experience in project management of mechanical works like HVAC/ Fire Protection System/ Vertical Horizontal Transportation System/ BMS, etc for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial

	Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ Industrial Buildings/ High rise Residential buildings or experience in inspection, erection, testing and commissioning of Machinery & Equipment for Process Plants. PMP certification is desirable.
20. Senior Project Engineer (Construction Management-Civil)	First Class Graduate (preferably Post Graduate) in Civil Engineering with minimum 10 years of experience in project management of civil works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings. PMP certification is desirable.
21. Senior Project Engineer (Construction Management-Electrical)	First Class Graduate (preferably Post Graduate) in Electrical Engineering with minimum 10 years of experience in project management of electrical works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings/ Power Plants. PMP certification is desirable.
22. Senior Project Engineer (Construction Management-Mechanical)	First Class Graduate (preferably Post Graduate) in Mechanical Engineering with minimum 10 years of experience in project management of mechanical works like HVAC/ Fire Protection System/ Vertical Horizontal Transportation System/ BMS, etc for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ Industrial buildings/ High rise Residential buildings or experience in inspection, erection, testing and commissioning of Machinery & Equipment for Process Plants. PMP certification is desirable.
23. Senior Project Engineer (Plumbing Services)	First Class Graduate (preferably Post Graduate) in Civil Engineering with minimum 10 years of experience in project management of plumbing works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings. PMP certification is desirable.

24. Senior Project Engineer (Instrumentation)	First Class Graduate (preferably Post Graduate) in Instrumentation/ Electronics Communication with minimum 10 years of experience in project management of instrumentation/ automation works for Process Plants. PMP certification is desirable.
25. Senior Project Engineer (Process Engineering)	First Class Graduate Chemical Engineering preferably with Post Graduate in Process Engineering with minimum 10 years of experience in project management of Process Plants. PMP certification is desirable.
26. Project Engineer (Construction Management- Civil)	First Class Graduate (preferably Post Graduate) in Civil Engineering with minimum 5 years of experience in project management of civil works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings. PMP certification is desirable.
27. Project Engineer (Construction Management- Electrical)	First Class Graduate (preferably Post Graduate) in Electrical Engineering with minimum 5 years of experience in project management of electrical works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings/ Power Plants. PMP certification is desirable.
28. Project Engineer (Construction Management- Mechanical)	First Class Graduate (preferably Post Graduate) in Mechanical Engineering with minimum 5 years of experience in project management of mechanical works like HVAC/ Fire Protection System/ Vertical Horizontal Transportation System/ BMS, etc for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings. PMP certification is desirable.
29. Project Engineer (Quality- Civil)	First Class Graduate in Civil Engineering with certification in quality assurance/ quality control/ quality audit and minimum 5 years of experience in quality related aspects of civil works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes / High rise residential/ Corporate Offices/ Hospitals/ Institutional buildings/ High

	rise Residential buildings/ Process Plants/ Industrial buildings.
30. Project Engineer (Quality-Electrical)	First Class Graduate (preferably Post Graduate) in Electrical Engineering with certification in quality assurance/ quality control / quality audit and minimum 5 years of experience in quality related aspects of electrical works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Process Plants/ Industrial buildings/ Power Plants
31. Project Engineer (Quality-Mechanical)	First Class Graduate (preferably Post Graduate) in Mechanical Engineering with certification in quality assurance/ quality control / quality audit and minimum 5 years of experience in quality related aspects and minimum 5 years of experience in quality related aspects of mechanical works like HVAC/ Fire Protection System/ Vertical Horizontal Transportation System/ BMS, etc for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Process Plants/ Industrial buildings or experience in inspection, erection, testing and commissioning of Machinery & Equipment for Process Plants. ASNT/ ISNT Level- II certification is preferred.
32. Project Engineer (Quantity Survey & Estimation - Civil)	First Class Graduate in Civil Engineering with minimum 5 years of experience in Quantity Surveying & Estimation/ Check Measurement/ Billing of civil works for the construction of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
33. Project Engineer (Quantity Survey & Estimation - MEP)	First Class Graduate in Electrical/Mechanical Engineering with minimum 5 years of experience in Quantity Surveying & Estimation/ Check Measurement/ Billing of MEP works like Electrical, Plumbing, HVAC , ELV, etc for the construction of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/

	Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
34. Project Engineer (Software Development & IT Management)	Engineering Graduate in Computer Science/Information Technology or Master's in Computer Science/ Computer Application/ Information Technology with minimum 5 years of experience in software development/ ERP applications/ Web applications/ Oddoo/ RDBMS/ SQL, etc.
35. Project Supervisor (Construction Management-Civil)	First Class Diploma (3 Year) in Civil Engineering with minimum 10 years of experience in project management of civil works for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals /Institutional buildings/ High rise Residential buildings/ Industrial buildings. PMP certification is desirable.
36. Project Supervisor (Construction Management-Electrical)	First Class Diploma (3 Year) in Electrical Engineering with minimum 10 years of experience in project management of electrical works for Airport Terminal / 5 Star Hotel/ Malls/ Commercial Complexes/Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings/ Power Plants. PMP certification is desirable.
37. Project Supervisor (Construction Management-Mechanical)	First Class Diploma (3 Year) in Mechanical Engineering with minimum 10 years of experience in project management of mechanical works like HVAC/ Fire Protection System/ Vertical Horizontal Transportation System/ BMS, etc for Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings or experience in inspection, erection, testing and commissioning of Machinery & Equipment for Process Plants. PMP certification is desirable.
38. CAD Draughtsman	First Class Diploma (3 Year) in Civil Engineering with minimum 3 years of experience OR First Class ITI in Draughtsman Civil (2 Year) with minimum 4 years of experience in preparation of drawings using AutoCAD latest version. Exposure in BIM Modelling, REVIT architecture, Photoshop and other 3D software will be an added advantage.

39. 3D Visualizer/Animation Expert	Graduate in Architecture or Civil Engineering with minimum 3 years of experience or Diploma in Civil Engineering/ Interior Design or equivalent with minimum 5 years of experience in preparation of drawings, 3D, Renders, Installation Animation, Walkthrough, VR visualization, AR applications, etc and Working knowledge of software like 3Ds Max (with essential plugins like Vray & Forest/Railclone pack), Lumion, Revit, After Effects, Photoshop, Enscape, etc
40. Project Advisor (Structural Design)	Post Graduate in Structural Engineering/ Highway Engineering/ Pavement Engineering with minimum 20 years of experience in structural design of Airport Terminal/ Bridges/ Flyovers/ Highways/ Pavements/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
41. Project Advisor (Electrical Design)	Graduate or Post Graduate in Electrical Engineering with minimum 20 years of experience in electrical design of Airport Terminal/ Runway Lighting/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings/ Process Plants/ Substations/ Power Plants.
42. Project Advisor (MEP)	Graduate or Post Graduate in Electrical/Mechanical Engineering with minimum 20 years of experience in HVAC, Fire Protection System, Vertical Horizontal Transportation System, Electrical, ELV, Plumbing, etc for the design and/or construction of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
43. Project Advisor (Contract Management)	Graduate in Engineering, preferably with legal qualification, with minimum 20 years of experience in Contracts Management including preparation of tender documents and administration and communication of all elements of contractual terms and conditions

44. Project Advisor (Quantity Survey & Estimation)	Graduate in Civil Engineering with minimum 20 years of experience in Quantity Surveying & Estimation/ Check Measurement/ Billing of civil works for the construction of Airport Terminal / 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.
45. Project Advisor (Infrastructure Financing)	Graduate in Engineering with Post Graduate Degree/Diploma in Business Administration and minimum 20 years of appropriate experience in preparation of Feasibility reports, DPRs, PPP structuring, Financing proposals for infrastructure and industrial projects
46. Project Advisor (Environment)	<p>Graduate in Engineering or Master's Degree in Science, as per the provisions of latest QCA-NABET Accreditation Scheme and minimum 20 years of appropriate experience in in EIA Studies, Initial Environmental Examination, preparation of Environment Management Plan and supervising & monitoring implementation of the plans of infrastructure, industrial and institutional projects, preferably in large-scale infrastructure projects, Area Development projects, Clean Development Mechanism, addressing environmental safeguards compliance issues and preparation of environmental safeguards monitoring report.</p> <p>NABET Accreditation as Functional Area Expert or EIA Co-ordinator in any of the following sectors – Highways, Building & Construction Projects, Township & Area Development Projects is desirable.</p>
47. Project Advisor (Software Development & IT Management)	Graduate in Computer Science/Information Technology or Master's in Computer Science/ Computer Application/ Information Technology with minimum 20 years of experience in software development/ ERP applications.
48. Senior Officer (Finance & Accounts)	First Class Graduate or Post Graduate in Commerce, preferably with Member of the Institute of Chartered Accountants of India/ Institute of Cost Accountants of India, with a minimum of 10 years of post-qualification

	experience in Finance & Accounts and conversant with IND AS and its application and possess good knowledge of MS Office and working knowledge of ERP applications.
49. Senior Officer (Management Consultancy)	Graduate in Engineering with Post Graduate Degree/Diploma in Business Administration and minimum 10 years of appropriate experience in preparation of Feasibility reports, DPRs, PPP structuring, for infrastructure and industrial projects, Revival Studies, Business Plans, Market Research, etc
50. Officer (Administration)	First Class Graduate with minimum 5 years of experience in office administration/co-ordination and having excellent communication and organizational skills and possess good knowledge of MS Office.
51. Company Secretary	Member of Institute of Company Secretaries of India (ICSI), preferably with LLB, having minimum 5 years of post-qualification experience in independently handling secretarial compliances and well versed with the provisions of the Companies Act and secretarial standards
52. Junior Officer (Legal)	A law graduate (LLB) from a recognized university having minimum 3 years of experience in handling corporate legal matters with working knowledge of corporate law and service law matters