

Date of Advt. 28.12.2022

APPOINTMENT OF PROFESSIONALS FOR SENIOR MANAGEMENT, ADMINISTRATIVE & TECHNICAL POSITIONS IN KITCO LTD. & EMPANELMENT OF PROFESSIONALS FOR VARIOUS POSTS AT KITCO LTD.

Ref: KITCO-HR/FTC/03/2022 (28.12.2022)

KITCO Ltd. invites applications from experienced and competent persons for the following posts for appointment on Fixed Term Contract Basis (FTC) for a period of 2 years / 1 year, extendable for further period, based on performance.

A. SENIOR MANAGEMENT:

1. GENERAL MANAGER

Location: Kochi

Bachelor Degree preferably in Engineering with Master's Degree in Business Administration/Management or PG Diploma in Business Administration or Master Degree in Engineering or equivalent with minimum 20 years of work experience in planning / designing/ supervision / project appraisal with at least 7 years of experience as Head of Division / Department / Project Director or similar roles.

Desirable: Experience in leading large teams in consulting / project management fields or engineering / technical consulting firms.

2. JOINT GENERAL MANAGER

Location: Kochi

Bachelor Degree preferably in Engineering with Master's Degree in Business Administration/Management or PG Diploma in Business Administration or Master Degree in Engineering or equivalent with minimum 18 years of work experience in planning / designing/ supervision / project appraisal with at least 5 years of experience as Head of Division / Department / Project Director or similar roles.

Desirable: Experience in leading large teams in consulting / project management fields or engineering / technical consulting firms.

3. JOINT GENERAL MANAGER / SENIOR MANAGER (BUSINESS DEVELOPMENT)

Location: New Delhi

Degree, preferably in Engineering, with Post Graduate Degree/Diploma in Management/Business Administration from reputed institutes having minimum 18 years of work experience (minimum 12 years' experience for Senior Manager) including formulation and implementation of strategic road map and business acquisition plan, generation of new revenue streams across engineering sectors and consultancy, build adequate database on markets, government policies,

competitors, etc., inclusive prospecting across markets /clients, aggressive tender mining from all media, networking across business associates/stakeholders, liaison with ministries/departments at Centre/State level, etc and out of which at least 5 years of proven experience in technical consulting firms.

B. PROJECT MANAGEMENT UNIT (PMU) OF CRDP:

4. PROJECT DIRECTOR - 1

Location: Thiruvananthapuram

Essential: Bachelor Degree in Engineering (Civil) with Master's Degree in Business Administration or Master Degree in Engineering (Civil) with certificate course in Management/PG Diploma in Business Administration. Minimum 20 years of work experience in planning / designing/ supervision / project appraisal of large cities/ industrial regions with allied infrastructure, out of which, minimum 10 years' experience shall be as team leader/ project director of similar project.

Desirable: International experience in similar projects preferred.

5. PROJECT DIRECTOR - 2

Location: Thiruvananthapuram

Essential: M.B.A. in Finance or C.A. with appropriate 20 years professional experience in program management and worked as PPP Expert for at least 10 urban infrastructure projects.

Desirable: Experience in SEZs, industrial parks, business districts and other urban domains. Experience in international assessments preferred.

6. PROJECT DIRECTOR - 3

Location: Thiruvananthapuram

Essential: Bachelor Degree in Engineering with Master's Degree in Business Administration. Minimum 20 years of appropriate experience in Corridor Development. Desirable: Experience in preparation of feasibility/ perspective plans, DPRs for industrial and economic corridors, smart city infrastructure, and other major infra projects, etc.

7. PROJECT DIRECTOR- 4

Location: Thiruvananthapuram

Essential: Master's Degree in Science or Bachelor Degree in Engineering, as per the provisions of latest QCA-NABET Accreditation Scheme. Minimum 20 years of appropriate experience in in EIA Studies, Initial Environmental Examination, preparation of Environment Management Plan and supervising & monitoring implementation of the plans of infrastructure, industrial and institutional projects. NABET Accreditation as Functional Area Expert or EIA Coordinator in any of the following sectors - Highways, Building & Construction Projects, and Township & Area Development Projects. Desirable: Experience in large-scale infrastructure projects,

Area Development projects, Clean Development Mechanism, addressing environmental safeguards compliance issues and preparation of environmental safeguards monitoring report. Experience in advisory position on procedures involved in obtaining Environmental/Forest clearances. Experience in International project funded by funding agencies like World Bank, Asian Development Bank, etc. Local experience in Infrastructure projects.

C. MANAGEMENT CONSULTANCY

Location: Kochi

8. SENIOR MANAGER/OFFICER (MANAGEMENT CONSULTANCY)

Graduate, preferably in Engineering, with First Class Post Graduate Degree/Diploma in Business Administration and minimum 12 years/4 years of experience respectively including, transaction advisory, preparation of Feasibility reports, DPRs, PPP structuring, for infrastructure and industrial projects, Revival Studies, Business Plans, Market Research, Business Strategy, Infrastructure Financing, Fund syndication, etc. Experience in Business Development in the sector and leading a team is desirable.

9. SENIOR MANAGER/OFFICER (HR CONSULTANCY)

Location: Kochi

Graduate with First Class Post Graduate Degree/Diploma in Business Administration and minimum 12 years/4 years of experience respectively including preparation of HR strategy/HR Plan, Organization Development, Change Management, Recruitment services for clients, Preparation & arranging training/skill development programmes, Education consultancy, conducting job fairs, etc. Experience in Business Development in the sector and leading a team is desirable.

D. TECHNICAL:

10.SENIOR MANAGER/MANAGER (ENVIRONMENTAL ENGG:)

Location: Kochi

Graduate in Engineering with Post Graduate in Environment Engineering and minimum 12 years/10 years of experience in EIA Studies, Initial Environmental Examination, preparation of Environment Management Plan and supervising & monitoring implementation of the plans of infrastructure, industrial and institutional projects, preferably in large-scale infrastructure projects, Area Development projects, Clean Development Mechanism, addressing environmental safeguards compliance issues and preparation of environmental safeguards monitoring report.

11.SENIOR MANAGER/ENGINEER (WATER & WASTE WATER ENGG:) Location: Kochi

Graduate in Civil/Chemical/Mechanical Engineering, preferably with Post Graduation in Civil Engineering/Environment Engineering having minimum 12 years/5 years of experience respectively, preferably from a consultancy background,

including Design, detailed engineering and execution of infrastructure services like water supply system, Storm water drainage system, Sewerage system, water/ effluent plant, solid waste management, etc of city level infrastructure development projects, Knowledge of applicable national, international and industry standards & codes and Vendor & Client co-ordination with proficiency in relevant software like Epanet, WaterCAD, SewerCAD, StormCAD, Loop , AutoCAD and also standard office software like MS Office.

12.SENIOR MANAGER/MANAGER (PROCESS ENGG.)

Location: Kochi

Graduate in Chemical Engineering preferably with Post Graduation in Chemical Engineering/Process Engineering having minimum 12 years/10 years of experience respectively, preferably from a consultancy background, including Design, detailed engineering and execution of Process Plants including preparation of PFD / E&M Balance, P&IDs, Process datasheets, Hydraulics, Operating Manual and Technical procurement of Process equipment/Packages. Knowledge of applicable national, international and industry standards & codes and Vendor & Client co-ordination with proficiency in relevant software Process Design Tools and also standard office software like MS Office.

13.SENIOR MANAGER/MANAGER (AVIATION)

Location: Kochi

Graduate in Engineering, preferably with Post Graduate Degree/Diploma in Management/Business Administration having minimum 12 years/ 10 years of experience including aviation planning, preparation of traffic and feasibility studies, project management and planning of airport and related projects.

14.SENIOR MANAGER/MANAGER (PORTS & LOGISTICS)

Location: Kochi

First Class Graduate in Engineering, preferably with Post Graduate Degree/Diploma in Management/Business Administration having minimum 12 years/ 10 years of experience including preparation of traffic and feasibility studies, implementation of projects, undertaking commercial due diligence and strategic analysis in the maritime sector covering shipping, ports and allied infrastructure and logistic sector covering Warehouses/ Container Freight Station/ Distribution Centres/Other Logistics facilities.

15.SENIOR MANAGER/MANAGER (INFRASTRUCTURE)

Location: Kochi

Graduate in Engineering, preferably with Post Graduate Degree/Diploma in Management/Business Administration having 12 years/ 10 years of experience including project management and planning of large projects like 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings, etc.

16.SENIOR MANAGER/ENGINEER (STRUCTURAL DESIGN)**Location: Kochi**

Graduate in Engineering with Post Graduate in Structural Engineering/ Highway Engineering/ Pavement Engineering/ Bridge Engineering with minimum 12 years/ 5 years of experience in structural design of Airport Terminal/ Bridges/ Flyovers/ Highways/ Pavements/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings.

17.SENIOR MANAGER/ENGINEER (ELECTRICAL DESIGN)**Location: Kochi**

Graduate in Electrical Engineering preferably with Post Graduation in Electrical Engineering having minimum 12 years/ 5 years of experience, preferably from a consultancy background, including Electrical Design activities like Power System studies, Electrical Equipment sizing selection, Electrical Equipment Purchase, Knowledge of applicable national, international and industry standards & codes, Vendor & Client co-ordination with proficiency in relevant Electrical design tools like Amtech, Dialux, Relux, Specsizer, etc and also standard office software like MS Office.

18.SENIOR MANAGER/ENGINEER (MEP)**Location: Kochi**

Graduate in Electrical Engineering/Mechanical Engineering preferably with Post Graduation in Electrical/Mechanical Engineering having minimum 12 years/ 5 years of experience, preferably from a consultancy background, including design, detailed and execution of Infrastructure and industrial projects covering master layout design, electrical, plumbing, HVAC, Fire-fighting, Vertical Horizontal Transportation System and BMS integration, Knowledge of applicable national, international and industry standards & codes, Vendor & Client coordination with proficiency in relevant MEP design tools and also standard office software like MS Office.

19.SENIOR MANAGER/ENGINEER (HIGHWAY DESIGN)**Location: Kochi**

Graduate in Civil Engineering, preferably with Post Graduation in Transportation Engineering/Highway Engineering having minimum 12 years /5 years of experience preferably from a consultancy background, including highway designing, feasibility reports, Detailed Project Reports (DPR) and Project Management with proficiency on the relevant design software such as Civil 3D, Open Roads, MX-Roads, In-Roads, PDS/Key Line and Sign, AutoCAD, ProjectWise and also standard office software like MS Office.

20.SENIOR MANAGER/ENGINEER (PLANNING) Location: Kochi/Thiruvananthapuram

Graduate in Engineering/Architecture/Planning, preferably with Post Graduate Degree/Diploma in Urban Planning/Regional Planning/Urban Engineering having minimum 12 years/ 5 years of experience including requirement planning for Infrastructure/industrial projects, preparation of proposals and site plans in conformance with codes and local and national regulations, project scheduling, resource planning, preparation of WBS for projects, etc. Exposure to BIM system is desirable.

21.SENIOR ARCHITECT/ARCHITECT Location: Kochi/Thiruvananthapuram

Graduate in Architecture, preferably with Post Graduate Degree/Diploma in Architecture/ Urban Planning/Regional Planning/Urban Engineering having 10 years/ 5 years of experience including production of project design deliverables like Master Plan, Pre Design, Schematic Design, Design Development, checking of rendered plans/3D perspectives, etc. and design of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/Institutional buildings/ Industrial buildings.

22.JUNIOR ARCHITECT Location: Kochi/Thiruvananthapuram

First Class Graduate (preferably Post Graduate) in Architecture with minimum 3 years of experience in architectural planning and design of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ Industrial buildings.

23.SENIOR MANAGER/MANAGER (ESTIMATION & BILLING) Location: Kochi

Graduate in Engineering having minimum 12 years/10 years of experience respectively including Quantity Surveying & Estimation/ Check Measurement/ Billing of civil works for the construction of Infrastructure projects including Airports / 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings. Knowledge of applicable national, international and industry standards & codes like FIDIC, DSR, etc. with proficiency in standard office software like MS Office.

24.SENIOR MANAGER/MANAGER (CONTRACT MANAGEMENT) Location: Kochi

Graduate in Engineering, preferably having a Graduate/Post-graduate Degree in law, having minimum 12 years/10 years of experience respectively, preferably from a consultancy background, including Tendering, Contracting, RFPs and Bid Management activities for Infrastructure and industrial projects. Knowledge of applicable national, international and industry standards & codes like FIDIC, DSR, etc. with proficiency in standard office software like MS Office.

25.SENIOR MANAGER/MANAGER (PROJECT MANAGEMENT)**Various Locations**

Graduate in Engineering (Civil, Electrical, Mechanical) with minimum 12 years / 10 years of experience in project management of Civil/MEP works of Airport Terminal/ 5 Star Hotel/ Malls/ Commercial Complexes/ Corporate Offices/ Hospitals/ Institutional buildings/ High rise Residential buildings/ Industrial buildings. PMP certification is desirable.

26.SENIOR PROJECT ENGINEER/PROJECT ENGINEER (VARIOUS PROJECTS)

Graduates/ Post Graduates in Civil/ Electrical/ Mechanical/ with minimum 7 years/3 years of relevant work experience or Diploma Holders in relevant trades with minimum 10 years/ 5 years of experience in project management, site supervision, Quality Control, Project Co-ordination, Estimation, Billing, etc. Possess strong technical skills and communication skills to deal with clients and other stake holders, Experience in handling PWD/CPWD projects is desirable.

27.CAD DRAUGHTSMAN**Location: Kochi/Thiruvananthapuram**

Diploma (3 Year) in Engineering (Civil/Mechanical/Electrical) with minimum 3 years of experience OR First Class ITI (2 Year) in Draughtsman (Civil/Mechanical/Electrical) with minimum 4 years of experience or ITI/ITC (1 year) in Draughtsman (Civil/ Electrical/ Mechanical) with minimum experience of 8 years in preparation of drawings using AutoCAD latest version. Exposure in BIM Modelling, SketchUp, REVIT architecture, Photoshop and other 3D software will be an added advantage.

Experience required:

Civil Draughtsman - Preparation of Architectural Drawings, Structural drawings and reinforcement detailing, preparation of fabrication drawings of steel structures, preparation of Road Alignment Drawings, Bridge detailing, preparation of Plumbing, Water Supply and Sanitary Drawings, etc.

Electrical Draughtsman - preparing Single Line Diagrams, Layout of Lighting, Power & ELV System for industrial/ commercial/ residential buildings

Mechanical Draughtsman - preparation of Fire-fighting/HVAC drawings of Industrial/ Commercial/ Residential buildings.

28.3D VISUALIZER/ANIMATION**Location: Kochi/Thiruvananthapuram**

Graduate in Architecture or Civil Engineering with minimum 3 years of experience or Diploma in Civil Engineering/ Interior Design or equivalent with minimum 5 years of experience in preparation of drawings, 3D, Renders, Installation Animation,

Walkthrough, VR visualization, AR applications, etc and Working knowledge of software like 3Ds Max (with essential plugins like Vray & Forest/Railclone pack), Lumion, Revit, After Effects, Photoshop, Enscape, etc

29.SENIOR MANAGER (BUSINESS DEVELOPMENT)

Location: Kochi/ New Delhi

Degree, preferably in Engineering, with Post Graduate Degree/Diploma in Management/Business Administration from reputed institutes having minimum 12 years of work experience including formulation and implementation of strategic road map and business acquisition plan, generation of new revenue streams across engineering sectors and consultancy, build adequate database on markets, government policies, competitors, etc., inclusive prospecting across markets /clients, aggressive tender mining from all media, networking across business associates/stakeholders, liaison with ministries/departments at Centre/State level, etc and out of which at least 5 years of proven experience in technical consulting firms.

30.PROJECT MANAGER (LEGAL)

Location: Kochi/Thiruvananthapuram

Bachelor's Degree in Law from a nationally or internationally reputed Institution with minimum 15 years of work experience in legal team in large fund raising project and should have sound knowledge of regulatory practices followed by Securities and Exchange Board of India, Reserve Bank of India, Government of India and other regulatory bodies. Experience in supporting clients in adhering to compliance requirements.

31.MANAGER (ADMINISTRATION)

Location: Kochi

Graduate, preferably with Degree in Law or Post Graduate Degree/Diploma in Management/Business Administration, with minimum 7 years of experience in office administration/co-ordination and having excellent communication and organizational skills and possess good knowledge of MS Office: Experience in quality management systems is preferred.

REMUNERATION AND PERQUISITES

Remuneration & Perquisites for the above positions shall be on Cost to Company (CTC) basis and would be decided based on the number of years' of relevant work experience, current salaries and reasonable market benchmarks.

The annual increments and performance based pay shall be decided by the Management based on performance of the Individual & Company.

INSTRUCTIONS TO APPLICANTS

- Applicants are advised to ensure that they fulfil the eligibility criteria as per notification (qualification, experience, etc.) and that the particulars furnished by them are correct in all respects. In case it is detected at any stage of the recruitment process or post selection that the candidate does not fulfil the eligibility criteria and/ or does not comply with other requirements and/or he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature is liable to be rejected.
- Only online applications shall be accepted for the listed posts.
- This will be a rolling advertisement and Management of KITCO reserves the right to decide the cut-off dates, selection process and to call only a limited number of candidates for interview. Screening of applications as per respective cut- off dates will be done with reference to the qualification, work experience, etc.
- Short listed candidates will have to submit scanned copies and also the originals of their credentials during the recruitment process as required by KITCO Ltd.
- The Management reserves the right to call only a limited number of candidates for interview.
- KITCO Ltd. will not be responsible for any delay in submission of application within the specified time.
- The upper age limit for the posts shall be 55 years as on date of the advertisement.
- The Management reserves the right to cancel the above advertisement in part or full.
- The period of appointment to the above posts shall be on Fixed Term Contract (FTC) basis as per operational requirements of KITCO.
- The initial posting locations are indicated respective positions. However, further posting for the positions can be anywhere in India or abroad depending upon the operational/project requirements of KITCO, as the case may be.

HOW TO APPLY

Candidates meeting the above eligibility criteria may submit their application as email to career@kitco.in, comprising their detailed CV and scanned copies of credentials in support of fulfilment of the eligibility criteria as mentioned above with the subject of the email as “Application to the post of (.....)”.