

Notification No. KEMDEL/HR/MD/01/2019

26-10-2019.

WANTED

Kerala State Mineral Development Corporation Limited (KEMDEL) was incorporated in June 1992. The main objectives of this Corporation enunciated in the Memorandum of Association are:

1. To search for, discover, prospect, explore, quarry, mine raise, exploit, beneficiate, process, manufacture, make merchantable, buy, sell, import, export, stock and deal in all minerals, mineral resources, ores, metals, rocks, fossil fuels, precious, ornamental and dimension stones and other mineral substances and all products obtained there from.
2. To enquire by lease, grant, assignment, transfer or otherwise any grants or concessions of any mineral field, mines, mineral and mine contracts, works and premises from any person or persons. Corporation, Company, Government or Local body in Kerala or elsewhere and to perform and fulfill the conditions thereof either by itself or in sub-lease or an arrangement with any other person, company, agencies or body corporate.
3. To undertake studies and research on mineral resources, their exploitation and its impact on environment in the country or elsewhere and act as consultants, collaboratories, Technical experts and agents for the projects connected the minerals, metals, rocks and fossil fuels.
4. To promote, establish, run, manage, finance advice, assist, and collaborate with any association firm, company, enterprise, undertaking or institution to plan organize and implement any programme for the exploration and exploitation of mineral resources in the state and development of their down-stream products on a sound techno-economical basis.

KEMDEL now invites applications for the following posts on **CONTRACT / PERMANENT BASIS**.

Sl. No.	Name of Post	Qualifications / Experiences	Number of vacancy	Age Limit		Scale of Pay	Nature of Appointment
				Maximum (as on 01.06.2019)	Minimum (as on 01.06.2019)		
1	General Manager	MBA with 10-15 years experience of which 5 years in the Senior Managerial level.	1	50	40	60,900 - 1,03,600	Permanent

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				Maximum (as on 01.06.2019)	Minimum (as on 01.06.2019)		
2	Senior Geologist	B.Sc and M.Sc in Geology with 10 years experience.	1	50	30	30000	Contract
3	Project Manager (Civil/Mechanical)	B.Tech with more than 10 years	1	50	35	32000	Contract
4	Project Manager (Mines)	B.Tech (Mining) with more than 10 years experience with 1st class Mines Manager License holder.	1	50	35	32000	Contract
5	Project Coordinator (Mechanical)	B.Tech (Mechanical) with 2 year experience.	1	35	25	25000	Contract
6	Accounts Officer	M.Com with 5 years experience with knowledge of MS Office, Tally etc. (2 years experience)	1	50	30	30000	Contract
7	Accounts Assistant	B.Com with knowledge in MS Office, Tally etc. (2 years experience)	1	50	30	20000	Contract
8	Confidential Assistant	Diploma in Commercial Practice (3 years), KGTE English and Malayalam Higher, Shorthand English (Higher). Knowledge of Computer is must. (5 years experience)	1	50	30	20000	Contract

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				Maximum (as on 01.06.2019)	Minimum (as on 01.06.2019)		
9	Office Assistant / Clerk	Degree – BA/BSc with knowledge of MS Office (2 years experience)	1	50	30	19000	Contract
10	Driver cum Attender	SSLC with LMV valid driving license.	2	45	21	18900	Contract

General Conditions & Instructions to Applicants :

- Applications will be accepted through **online** only. No other means / mode of applications shall be accepted.
- Age relaxation for SC/ST/OBC/PwD/Ex-Servicemen candidates is applicable as per usual Government rules.
- Screening of applications will be done with reference to the qualification, age and experience.
- Mode of selection will be based on the written test / skill test / interview depending on the number of eligible applications.
- Applications fulfilling the eligibility criteria as per notification will be called for written test / skill test / interview, as the case may be.
- Shortlisted candidates will have to submit the original of their credentials at the time of Interview.
- KEMDEL reserves the right to call only a limited number of candidates for written test / skill test / interview based on the qualification and experience.
- All communications, including admit card for the written test, if applicable and interview call letter will be only through E-mail. Candidates are advised to browse the website www.kemdel.in regularly for updates / notices and announcements.
- KEMDEL reserves the right to cancel this advertisement either partially / wholly at any time, at its discretion without assigning any reason and without any further notice.
- Canvassing in any form will be disqualification.

- Candidates applying for more than one position needs to submit separate online application forms.
- Application fee :
 - (1) Rs.595/- (500+GST). (Non refundable, plus bank charges extra) should be remitted using the Online payment options (Debit card/Credit card/Internet Banking) which can be accessed through the Online application portal from 31.10.2019 to 20.11.2019. No other mode of payment will be accepted.
 - (2) No application fee for candidates belonging to Scheduled Caste (SC)/ Scheduled Tribe (ST). They are exempted from payment of application fee.
 - (3) All applicants for whom the fee is applicable, i.e. except those belonging to SC/ST, should pay the application fee. It is important to note that their candidature will be considered only on receipt of application fee.
- **The application must be submitted online on or before 5.00 pm (IST) on 20/11/2019 Applications received before 5.00 pm (IST) on 20/11/2019 only will be considered for screening.**

**Sd/-
Managing Director**