

Date of Newspaper Advt: 26.9.2019

**PROJECT SPECIFIC ENGINEER (Civil)**  
**Ref. PSE/W/03/2020 (06.03.2020)**

**Responsibilities:**

- To effectively carry out all works related to Project Management from tendering to site supervision, including day to day monitoring of the project, QA/ QC, quality checks as per IS codes and specifications, preparation and review of project schedule, including its monitoring and updating.
- To record measurements in time in the Measurement Books as per procedure
- To ensure regular housekeeping at the work site, and adherence to safety practices.
- To maintain various registers, test reports, ISO documents and other requirements of client.
- To perform material approvals, and coordinate with Head Office for any clarification/ approvals.
- To correspond with Contractors and other stake holders for project execution
- To monitor the quantities on regular basis and in case of deviations/ requirement of new items, obtain approval and clearance in advance
- To liaison with Contractors and authorities for final completion and handing over of the project
- To prepare handing over documents
- To coordinate with other disciplines for seamless and overall completion of the project.
- To ensure that project's specifications and implementation comply with statutory regulations.

**Requirements:**

- First Class Graduates/ Post Graduates in Civil with minimum 10 years of relevant work experience in Airport Sector
- Experience in air side of Airport Projects essential
- Possess strong technical skills and communication skills to deal with clients and other stake holders
- Fluency in Hindi language is desirable

**Posting:**

Posting shall be at the Airport site in Maharashtra.

**Appointment Terms:**

Appointment to this post shall be on a contract basis for a term co- terminous with the duration of the project.

**Remuneration:**

Remuneration shall be on a consolidated basis, with a minimum of Rs.70000/- per month for candidates with relevant experience. Remuneration shall be commensurate with educational qualification and the no. of years of relevant work experience.