

Date of Newspaper Advt: 26.9.2019

PROJECT SPECIFIC ENGINEER (Civil)
Ref. PSE/W/01/2020 (18.09.2020)

Responsibilities:

- To effectively carry out all works related to Project Management from tendering to site supervision, including day to day monitoring of the project, QA/ QC, quality checks as per IS codes and specifications, preparation and review of project schedule, including its monitoring and updating.
- To record measurements in time in the Measurement Books as per procedure
- To ensure regular housekeeping at the work site, and adherence to safety practices.
- To maintain various registers, test reports, ISO documents and other requirements of client.
- To perform material approvals, and coordinate with Head Office for any clarification/ approvals.
- To correspond with Contractors and other stake holders for project execution
- To monitor the quantities on regular basis and in case of deviations/ requirement of new items, obtain approval and clearance in advance
- To liaison with Contractors and authorities for final completion and handing over of the project
- To prepare handing over documents
- To coordinate with other disciplines for seamless and overall completion of the project.
- To ensure that project's specifications and implementation comply with statutory regulations.

Requirements:

- First Class Graduates/ Post Graduates in Civil/ with minimum 3 years of relevant work experience (excluding Apprenticeship*), or Diploma Holders in relevant trades with minimum 5 years of similar experience.
- Possess strong technical skills and communication skills to deal with clients and other stake holders
- *Candidates who have successfully completed Apprenticeship at KITCO may also apply
- Fluency in Hindi language is desirable
- Experience in handling PWD/CPWD projects is desirable.

Posting:

Posting shall be at sites anywhere in India, against specific project requirements.

Appointment Terms:

Appointment to this post shall be on a contract basis with for a maximum duration of one year.

Remuneration:

Remuneration shall be on a consolidated basis, with a minimum of Rs.25000/- per month. Remuneration shall be commensurate with educational qualification and the no. of years of relevant work experience.